

EXHIBIT 9-E SAMPLE EVALUATION OF GOOD FAITH EFFORTS

M e m o r a n d u m

To: PROJECT FILE
Project Number:
Bid Opening Date:
Bidder:
Type of Work:
Bid Amount:

Date:

From:

Subject: Evaluation of Good Faith Efforts

The _____ established a Disadvantaged Business Enterprise (DBE) goal of _____ percent for this project. The bidder achieved _____ percent DBE participation.

The _____’s evaluation of the apparent low bidder’s Good Faith Efforts is based on the “*Guidance Concerning Good Faith Efforts*” contained in *49 CFR Part 26, Appendix A*. The efforts of the bidder were reviewed by the _____ from the information provided in Exhibit 15-H “DBE Information – Good Faith Efforts” signed and submitted by _____.

The _____ determined that the Low Bidder _____ demonstrate Good Faith Efforts to meet the DBE participation goal of this project for the reasons cited in this evaluation report.

EVALUATION

A. Items of work the bidder made available to DBE firms

B. Solicitation effort documentation

Use the California Unified Certification Program (CUCP) online database at:
http://www.dot.ca.gov/hq/bep/find_certified.htm]

C. Rejected DBE documentation

D. Publication effort made to advertise the projects to include DBE participation

E. Agencies, organizations, or groups contacted to provide assistance in contacting, recruiting and using DBEs

F. Efforts to provide information about the plans, specifications, and contract requirements

G. Assistance with bonding, lines of credit, insurance, equipment, supplies, materials, and/or services

H. Additional data to support a demonstration of Good Faith Effort

FINDING OF THE _____

The _____ finds that the Low Bidder _____ demonstrate Good Faith Efforts to meet the DBE participation for this contract, for the reasons cited in the evaluation report. Consider the quantity, quality and intensity of the efforts of the Low Bidder to meet the DBE goal. Are these efforts of a bidder who is actively and aggressively trying to meet the goal?

Submitted by:

Approved by:

*Must be approved by someone other than the reviewer.