

**CALTRANS TRAVEL TIP 2003-01**  
**RENTAL CAR CONTRACT**  
**(January 8, 2003)**

This note has been approved by Cindy McKim, Chief of the Division of Accounting, to be sent to All Caltrans E-Mail Users by the Travel Policy Section. The Caltrans Travel Tip is intended to communicate the Department's travel policies quickly and efficiently to all Caltrans employees.

The Department of General Services issued Management Memo 03-01 announcing the contract extension between the State of California and the six commercial car rental companies named below. The contract is effective January 1, 2003 through December 31, 2003.

The maximum contract rates listed below are for compact vehicles within California and include:

- The vehicle rental rate.
- Airport access, location, and vehicle license fees.
- State, City, and County local surcharges.

These rates, fees and surcharges must not exceed the maximum rate. Sales tax and refueling charges are not included in the rate.

**At this time, Budget Rent A Car Corporation is not an authorized commercial car rental company for the State of California. We will keep you apprised of any changes should they occur.**

The State commercial car rental companies are:

ALAMO RENT A CAR, INC.	\$55.00
AVIS RENT A CAR SYSTEM, INC.	\$65.00
DOLLAR RENT A CAR	\$49.00
ENTERPRISE RENT A CAR/LEASING	\$55.00
NATIONAL RENTAL CAR SYSTEM, INC	\$65.00
THRIFTY RENT A CAR SYSTEM, INC	\$54.00

For more information regarding the Department's rental car policies, please visit Chapter 7 of the Caltrans Travel and Expense Guide located at [http://adsc.caltrans.ca.gov/ASC/travel/tg/com\\_car\\_rental.htm](http://adsc.caltrans.ca.gov/ASC/travel/tg/com_car_rental.htm)

If you have any questions or require further information, please call the Travel Information Line at (916) 227-9061 or CALNET 498-9061 between the hours of 9:00 am - 12:00 p.m. and 1:00 p.m. - 3:00 p.m.

**For individuals with sensory disabilities, documents may be obtained in alternative formats. To obtain such services, please e-mail Gilbert Petrissans at [Gilbert\\_Petrissans/HQ/Caltrans/CAGov@DOT](mailto:Gilbert_Petrissans/HQ/Caltrans/CAGov@DOT) or Nancy Ledesma at [Nancy\\_Ledesma/HQ/Caltrans/CAGov@DOT](mailto:Nancy_Ledesma/HQ/Caltrans/CAGov@DOT). TTY users may also call (711) or 1-800-735-2929.**

Happy Travels.



***Cal T. Rans***

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