



TRAVEL INFORMATION & POLICY

Subject: Increased Personal Vehicle Mileage Reimbursement Rates	Number: TIP 06-13
	Date Issued: December 12, 2006
References: Department of Personnel Administration, PML 2006-045	Expires: Until Rescinded

Purpose: To inform all employees the increase in mileage reimbursement rates when using a privately owned vehicle for official State business.

Policy: The Department of Personnel Administration issued PML 2006-045 dated November 29, 2006 announcing the increased personal vehicle mileage rates for all employees.

Effective January 1, 2007, the mileage reimbursement rates for employees who use their personal vehicle for official State business on or after January 1, 2007 are:

- 48.5 cents per mile for authorized State business.
- 20 cents per mile, when newly hired to the State and approved to receive relocation.

The rates above reflect the Internal Revenues Service (IRS) current published mileage reimbursement rates as of January 1, 2007. Future increase/decrease to the State rates will be directly tied to any subsequent changes to the published IRS rates.

For more detailed information of using a personal vehicle for State business or other travel policies, please visit the [Caltrans Travel Guide](#).

If you have questions regarding this information, please contact Asni Tefera at (916) 227-9092.

For individuals with sensory disabilities, documents may be obtained in alternate formats. To obtain such services, please e-mail Gilbert_Petrissans@dot.ca.gov. TTY users may also call (800) 735-2922.