



# OBEO NETWORK

Office of Business and Economic Opportunity (OBEO)

*OBEO Mission: Promote equal opportunity in Caltrans programs, services, and activities*

*OBEO Vision: A reliable partner that consistently provides excellent customer service and quality products through an innovative workforce*

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Malcolm Dougherty  
Caltrans Director

Angela Shell  
Assistant Director  
OBEO

## OUTREACH EVENTS

Visit the OBEO's outreach calendar to learn about upcoming small business events throughout the state. Events include:

- Small Business Council Meetings
- Prime Contractor Training
- Mandatory Pre-Bids and Pre-Bid Conferences
- Free Workshops and Networking Opportunities

[www.dot.ca.gov/hq/bep/calendar2.htm](http://www.dot.ca.gov/hq/bep/calendar2.htm)

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OBEO Network is published by the Training, Outreach, Policy, and Reports Branch.



## Race To The Wire: A DBE Certification Story

By: Certification Branch, OBEO

Sally Evans and Stacey De Shazo are the owners of the environmental consulting firm Evans & De Shazo, LLC, located in Sebastopol, California. The firm specializes in conducting environmental analysis of proposed development sites to protect and minimize adverse impact on cultural resources.

The owners wanted to become Disadvantaged Business Enterprise (DBE) certified in California and had mailed their application to the OBEO's Certification Branch in early June 2015. By June 9, 2015, the application had been assigned to a certification analyst. Applications are reviewed on a "first come, first served" basis, unless the Certification Branch is informed of an upcoming contract or bid a firm intends to pursue.

On June 22, 2015, the certification analyst received a request from the owners of Evans & De Shazo, LLC to expedite review

of their application with the aim of receiving their certification in time to bid a local agency project. As luck would have it, the certification analyst was able to schedule an on-site review for the following week as there were others that would be taking place in the same area at that time.

By June 30, 2015, the firm's application, on-site review, and final certification determination were completed. The firm was successfully certified as a DBE and able to submit a proposal for a local agency project on July 1, 2015.

Evans & De Shazo, LLC were awarded the contract for which they submitted a proposal and are currently working with the City of Clearlake to complete the Phillips and 18th Avenue Road and Bicycle Lane Project. In addition, the firm is now on a list of preferred cultural resource

consultants for the City of Clearlake.

Ms. Evans explained the significance of the Certification Branch's quick turnaround: "We would not have been awarded this contract without [the Certification Branch's] hard work to expedite our DBE certification. Having our DBE certification has significantly increased our competitiveness in the marketplace and we couldn't be more thrilled!"

This is only one DBE Program success story. Let us help your firm become one, too!

### Helpful Hint:

Find out if you are eligible for DBE certification by visiting the OBEO's DBE Certification web site:

[www.dot.ca.gov/hq/bep/ucp.htm](http://www.dot.ca.gov/hq/bep/ucp.htm)

## DBE CERTIFICATION TIPS

1. Fill out each page of the DBE application, including the personal net worth (PNW) statement.
2. If something on the application does not pertain to you or your firm, mark it as "not applicable." Blank fields may cause a delay in processing.
3. Use the checklist included in the application package to gather required documents.
4. Failure to provide all required documents up-front will delay processing of your application.
5. Don't forget to notarize the DBE application and PNW statement.
6. Contact the OBEO's Certification Branch if you have any questions: (916) 324-1700, or

## Prime Contractor Training: Construction Contracts

By Alicia Sequeira Smith

The OBEO is now offering in-person training for prime contractors who have bid or intend to bid Caltrans construction contracts. Training will be offered regionally throughout the state.

The training covers how to find certified Small Business (SB), Disabled Veteran Business Enterprise (DVBE), and DBE firms to participate in contracts; how to document commitment efforts for bidding purposes; how to accurately calculate SB/DVBE/DBE commitments; SB/DVBE/DBE-related labor compliance requirements; and prime contractor reporting requirements.

If you are a prime contractor interested in attending this training, it is important to ensure that you send representatives who work in the bidding process as well as

project management. SB/DVBE/DBE program requirements aren't just important during the bid process, but throughout the entire contract.

Upcoming prime contractor training sessions include Los Angeles (March 4), Stockton (March 8), Redding (March 22), and Fresno (March 24). Look for more trainings offered throughout California in 2016.

### Helpful Resource:

Find a training session near you by visiting the OBEO's "CT Events Calendar":

[www.dot.ca.gov/hq/bep/calendar2.htm](http://www.dot.ca.gov/hq/bep/calendar2.htm)



**MARCH 8, 2016**

**PRIME CONTRACTOR TRAINING:  
CONSTRUCTION CONTRACTS**

Caltrans District 10  
1976 E. Dr. Martin Luther King Jr. Boulevard  
Stockton, California 95205

Advance registration required:  
<http://bit.ly/caltpraintaining-stockton.eventbrite.com>

Registration closes March 1, 2016. Seating is limited.  
Can't make it? Additional training sessions are being offered throughout California.

For more information, contact  
[smallbusinessadvocate@dot.ca.gov](mailto:smallbusinessadvocate@dot.ca.gov)

**Caltrans**  
CALIFORNIA DEPARTMENT OF TRANSPORTATION

COMPREHENSIVE TRAINING ON HOW TO...  
—  
CALCULATE YOUR SB/DVBE/DBE COMMITMENT  
—  
DOCUMENT YOUR SB/DVBE/DBE COMMITMENT EFFORTS  
—  
PRIME CONTRACTOR REPORTING REQUIREMENTS  
—  
AND MUCH MORE

PRESENTED BY CALTRANS' OFFICE OF BUSINESS AND ECONOMIC OPPORTUNITY

## Cal eProcure: What You Need To Know

By Alicia Sequeira Smith

Cal eProcure is a new online portal introduced by the Department of General Services to improve the experience of businesses selling products and services to the State of California. The new system was launched in December 2015, replacing BidSync. Cal eProcure provides businesses access to bidding and contracting resources in one location.

The new system includes access to Caltrans contracting and procurement opportunities, as well as other state

agencies' information through the California State Contracts Register; SB and DVBE certification applications; a searchable database of certified SB and DVBE firms; and information regarding statewide Leveraged Procurement Agreements.

A business can now apply for and renew certifications; register and maintain their supplier profile; search for bid opportunities; receive notifications of bid opportunities; bid electronically; and track the life cycle of agreements, including

receipts, invoices, and payments.

Current certification profiles in BidSync are being transferred over to Cal eProcure, but firms will need to create a new account in Cal eProcure to update information.

### Helpful Tip:

Vendor training is available on Cal eProcure's web site:

<http://www.fiscal.ca.gov/training-academy/StatewideTraining.html>

## RECENTLY CERTIFIED DBE FIRMS

**CONSTRUCTION:** Advanced Traffic Services LLC; A P Construction Services; Andy Ramirez Enterprises; ASI West; Capitol Express Lines Inc.; Bridgewater Auto Transport; Concrete Landscape Services; Geolyteca LLC; Global World Technology LLC; KLN Logistics Corp.; Indian Head Enterprises; Lindon Group Inc.; Pacheco Construction Products; Sealright Paving; Taylor Jane Construction LP; and The Watering Can.

**ARCHITECTURAL & ENGINEERING:** Aardvark Biological Services LLC; All Traffic Data Services Inc.; Barrett's Biological Surveys; Coastal Engineering Inc.; David Engineering LLC; Equity Consulting Collaborative LLC; Halcyon Environmental; Haro Environmental Inc.; Jahn Engineering; Landry Consulting; Mour Group Engineering + Design; OGX Consulting; Pacific Engineering and Risk Consulting Group; Polytechnique Environmental; Project X Corrosion Services; Rodger K. Kobata & Associates Inc.; and Under Construction.

Find more certified DBEs here: [http://www.dot.ca.gov/hq/bep/find\\_certified.htm](http://www.dot.ca.gov/hq/bep/find_certified.htm).