STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION

EXTRA WORK BILL - LABOR CHARGES

CEM-4902B (NEW 7/1994) CT# 7541-3497-9

CASEWB

CONTRACT NO.	CCO NO.	REPORT NO.	LABOR SURCHARGE	WCI CLASS	WCI RATE	PAGE
					$	of

	CRAFT ID	NAME		REGULAR HOURS			PREMIUM HOURS			SUBSISTENCE		
		INT	LAST	HRS	RATE		HRS	RATE		UNITS	RATE	TOTAL
34					$			$			$	
35					$			$			$	
36					$			$			$	
37					$			$			$	
38					$			$			$	
39					$			$			$	
40					$			$			$	
41					$			$			$	
42					$			$			$	
43					$			$			$	
44					$			$			$	
45					$			$			$	
46					$			$			$	
47					$			$			$	
48					$			$			$	
49					$			$			$	
50					$			$			$	
51					$			$			$	
52					$			$			$	
53					$			$			$	
OTHER EXPENSES SUBJECT TO LABOR MARKUP					TOTAL *(C)*	$0.00		TOTAL *(D)*	$0.00		TOTAL *(E)*	$0.00

	DESCRIPTION	AMOUNT
54		$

TRAVEL EXPENSE UNITS	TRAVEL EXPENSE RATE	EXTENDED TOTAL *(F)*
	$	

SIGNATURE *(Resident Engineer)*

SIGNATURE *(Prime Contractor's Representative)*

IN CASE OF QUESTION:
(Resident Engineer Use Only)

NAME

BUSINESS PHONE

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ADA Notice

For individuals with sensory disabilities, this document is available in alternate formats. For information call (916) 654-6410 or TDD (916) 654-3880 or write Records and Forms Management, 1120 N Street, MS-89, Sacramento, CA 95814.

Preparing Form CEM 4902B

Form CEM 4902B is provided for entry of the contractor labor costs used to perform work on a contract change order. Information in the shaded area will not become part of the electronic copy of the bill. The top of this form includes fields that are used to record or calculate labor surcharges. Following is a list of these fields:

FIELD	REMARKS
Contract Number	Required entry, same as on the Title Page
CCO Number	Required entry, same as on the Title Page
Report Number	Required entry, same as on the Title Page
Labor Surcharge	Enter Surcharge percent as a whole number. Use Surcharge rate that was in effect when the work was done. This percent surcharge will apply to all labor lines on this Bill.
WCI Class	Optional entry. Choose one of the WCI Classes G01, S01-S09, or D01
WCI Rate	Enter WCI rate if the WCI Class is entered. This rate will apply to all labor lines on this Bill and must be substantiated by the Contractor.
Craft ID	Required entry.
Name - Initial	Required entry.
Name - Last	Required entry.
Regular Hours - Hours	Enter number of regular hours worked.
Regular Hours - Rate	Enter the regular rate.
Premium Hours - Hours	Enter number of Premium hours worked.
Premium Hours - Rate	Enter the Premium rate.
Subsistence - Units	Enter the Units if subsistence was paid.
Subsistence - Rate	Enter the Rate if subsistence was paid.
Other - Description & Amount	Optional entry for expenses not included in equipment, labor or invoices.
Travel Expenses - Units & Rate	Optional entry when travel expense was required.