

State of California  
Business, Transportation and Housing Agency  
Department of Transportation

PROJECT BUSINESS MATTERS  
Time Extension – Contract Award  
Action Item

Prepared By:  
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CTC Meeting: June 13, 2002

Reference No.: 2.8b.(2)

*Original Signed By*  
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ROBERT L. GARCIA  
Chief Financial Officer  
June 3, 2002

**WAIVER REQUEST – CTC RESOLUTION G-01-21**  
**CTC STIP GUIDELINES**  
**SECTION 65 – TIMELY USE OF FUNDS**

**STATE TRANSPORTATION IMPROVEMENT PROGRAM**  
**WAIVER-02-30**

**ISSUE**

Resolution G-01-21, *STIP GUIDELINES*, adopted by the California Transportation Commission (Commission) on July 12, 2001, stipulates that funds allocated for construction must be encumbered by the award of a contract within twelve (12) months of the date of the allocation of funds.

For the projects listed in Attachment I, the responsible agencies will not be able to meet the deadline as specified in accordance with the STIP Guidelines. The responsible agencies have requested an extension to allow sufficient time to resolve outstanding issues.

**SUMMARY**

The Commission approved Resolution MFP-00-21 on June 7, 2001 allocating \$1,060,000 STIP funds for the two local STIP projects. Attachment I describes the delays that have resulted in the extension requests.

**RECOMMENDATION**

The Department recommends the Commission approve the time extensions.

June 2002

REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD  
CTC STIP GUIDELINES, SECTION 65 – TIMELY USE OF FUNDS

Recipient Project Description	PPNO #	Amount Programmed	Prog Yr.	Recipient's Stated Reason for Delay	Extension Request	Department Recommendation
<b>City of Inglewood</b> Inglewood Bus Transit Center	07-2908	\$395,000  MFP-00-21 6/07/01	00/01	City of Inglewood was prevented from acquiring a third party contract due to an error in the newspaper advertisement for public of notice which requires another re-notification.	3 Months (CON)  6/30/02 to 9/30/02	Approve. The three months requested will enable the agency to re-notify public notice for a 3 <sup>rd</sup> party contract award. Once the City is able to sign a contract, construction will begin.
<b>City of South Pasadena</b> Gold Line Pedestrian Linkage and Safety Project	07-2913	\$665,000  MFP-00-21 6/007/01	00/01	The City Council approved the Betterment Agreement between the City and the Pasadena Blue Line Construction Authority. The decision was based on inaccurate information from the contractor, thus the City has to revisit the betterment items, identify more affordable materials for consideration by the design committee, and bring the project total within the available budget.	3 Months  6/30/02 to 9/30/02	Approve. The three months requested will enable the City of South Pasadena to resolve the design issues and sign a contract agreement to begin PS & E and Construction for the Mission Station completion.
	Total	\$1,060,000				