

State of California  
Business, Transportation and Housing Agency  
Department of Transportation

PROJECT BUSINESS MATTERS  
Reimbursement Time Extension  
POST DEADLINE  
Resolution: G-01-21

Prepared By:  
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CTC Meeting: October 3, 2002

Reference No.: 2.8d.

*Original Signed By:*  
ROBERT L. GARCIA  
Chief Financial Officer  
October 1, 2002

**WAIVER REQUEST – CTC RESOLUTION G-01-21**  
**CTC STIP GUIDELINES**  
**SECTION 65 – TIMELY USE OF FUNDS**  
**LOCAL STREETS AND ROADS PROJECTS**  
**WAIVER-02-41**

**RECOMMENDATION**

The Department of Transportation's recommendations are shown on the attachment.

**SUMMARY AND CONCLUSIONS**

Resolution G-01-21, *STIP Guidelines*, adopted by the California Transportation Commission (Commission) on July 12, 2001, stipulates that funds programmed for project development and right of way components of local grant projects are available for expenditure only until the end of the second fiscal year after allocation. The guidelines further stipulate that the Commission may approve waivers to the timely use of funds deadline one time only for up to twenty months in accordance with Section 14529.8 of the Government Code.

The Commission allocated \$51,000 in fiscal year 1999-2000 for the project on the attached list. The implementing agency (City of Clearlake) has not expended the funds by the June 30, 2002 deadline. The attachment shows the detail of the project and the reason for the extension request. The project sponsor requests an extension, and the planning agency concurs.

Attachment

Time Extension/Waiver – Reimbursement Deadline  
 Item 2.8d.– Local Streets and Roads Projects  
 Program Year 2001/2002

Project #	Applicant County	Extension Amount By Component (\$ in thousands)	Number of Months Requested
		E&P	Extended Deadline
	PPNO	PS&E	
	Project Description	R/W	CT Recommendation
		CON	
		TOTAL	
<b>Reason for Project Delay:</b>			
1	City of Clearlake Lake	\$0 \$51	6 months
	PPNO: 3011R	\$0	12/31/2002
	Olympic Drive Widening, Phase B	\$51	Support – meets STIP guidelines
	Post Deadline Request.		
	The City is requesting an extension of 6 months due to unforeseen delays in project design.		
	<p>The project area is within a utility underground district, and was scheduled for design and construction from 1999 to 2001. PS&amp;E was delayed until the undergrounding was complete and the new utility locations could be incorporated into the plans. The City Engineer resigned in July 2001 and an interim City Engineer was hired. The interim engineer was injured in an accident in August 2001 and, due to the severity of the injury, did not return to work until December 2001. Work schedules were affected by this absence. A permanent City Engineer was hired in April 2002. At this time, the approaching deadline was identified, however, the City was not able to place the extension request before the CTC prior to its October meeting.</p>		
	<p>The City has entered into an agreement with a contract engineering firm to provide the PS&amp;E services. Currently, more than 50% of the design has been completed. The City anticipates applying to Caltrans for the PS&amp;E Certification by mid-December, allowing time to receive that certification, advertise, and award the project by the 2/28/03 contract award deadline.</p>		