

# Memorandum

To: CHAIR AND COMMISSIONERS

CTC Meeting: October 29-30, 2003

Reference No.: 2.8c  
Action Item

From: ROBERT L. GARCIA  
Chief Financial Officer

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Ref: **TIME EXTENSION REQUEST - CTC RESOLUTION MFP-99-25  
WAIVER 03-26**

## **ISSUE:**

The California Department of Transportation (Department) is requesting a 12-month time extension, from November 29, 2003 to November 29, 2004 to complete the Van Nuys Transportation Center Parking Facility expansion project. On May 11, 2000, the California Transportation Commission (Commission) approved Resolution MFP-99-25, allocating \$1.6 million for Environmental/Permits (PA&ED), Right of Way Acquisition (R/W) and Construction (CON). This \$1.6 million project allocation, along with other funds, is being used to expand parking at this joint Amtrak/Metrolink passenger station, which is currently at capacity. PA&ED, R/W and final design have been completed. Currently, \$795,338 for CON remains unexpended. A time extension is needed to complete this project due to unanticipated R/W issues that prevented the contractors, Los Angeles Department of Transportation (LADOT), from releasing construction bids.

During the right of way acquisition process, it was determined that property between the project site and the city street, owned by the State of California, must be owned by the City before the construction award could proceed. A delegated Director's Deed was ultimately obtained to transfer the property. The time it took to develop a workable process and transfer the parcel to the City delayed the ability of the contractor to award a construction contract.

## **RECOMMENDATION:**

The Department recommends the Commission approve this time extension.

## **BACKGROUND:**

Resolution G-99-25, Guidelines for Allocating, Monitoring and Auditing of Funds for Local Assistance Projects, adopted by the Commission on August 18, 1999, stipulates that funds allocated for the construction phase of local grant projects are available for project completion for a period of 36 months from the date of the contract award. The guidelines further stipulate that the Commission may approve a waiver to the project completion deadline one time only for up to 20 months in accordance with Section 14529.8 of the Government Code.