

# Memorandum

To: CHAIR AND COMMISSIONERS

CTC Meeting: March 5, 2013

Reference No.: 4.7  
Action

From: BIMLA G. RHINEHART  
Executive Director

Subject: **HIGHWAY RAILROAD CROSSING SAFETY ACCOUNT PROGRAM (HRCSA) PROJECT  
BASELINE AMENDMENT  
RESOLUTION GS1B-P-1213-10**

## **ISSUE:**

Project Baseline Agreement for the Santa Fe Trail at Union Pacific Railroad Grade Separation Project is ready for Commission approval.

## **RECOMMENDATION:**

Commission staff recommends that the Commission approve the HRCSA project Baseline Agreement and establish the agreement as the bases for project delivery and monitoring.

## **BACKGROUND:**

In accordance with the Commission's HRCSA Guidelines, project sponsors are required to provide an executed Project Baseline Agreement. Commission staff has reviewed the Project Baseline Agreement and has determined that it sets forth the proposed project scope, measureable expected performance benefits, delivery schedule and project budget and funding plan; is consistent with the Commission's HRCSA Guidelines; and include the required signatures.