

# Memorandum

To: CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: May 28, 2015

Reference No.: 2.8c.(2)  
Action Item

From: NORMA ORTEGA  
Chief Financial Officer

Prepared by: Rihui Zhang, Chief  
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF PROJECT COMPLETION FOR LOCALLY-ADMINISTERED STIP PROJECT, PER STIP GUIDELINES WAIVER 15-23**

## **RECOMMENDATION:**

The California Department of Transportation (Department) recommends the California Transportation Commission (Commission) consider the time extension request to the period of project completion deadline for the project listed in the attached document for the time period show.

## **ISSUE:**

The Commission allocated \$355,000 for the construction of the locally-administered State Transportation Improvement Program (STIP) project identified on the attachment. The responsible agency has been unable to complete the project by the May 15, 2015 deadline. The attachment describes the details of the project and the explanation for the delay. The respective agency requests an extension, and the planning agency concurs.

## **BACKGROUND:**

Current STIP Guidelines, Resolution G-13-07 stipulate that a local agency has up to 36 months from the time of contract award to accept the contract. The local agency has 180 days after the contract acceptance to prepare and submit the final invoices and reports to the Department. The Guidelines further stipulate that the Commission may approve a waiver to the project completion deadline one time only for up to 20 months in accordance with Section 14529.8 of the Government Code.

Attachment

**Time Extension/Waiver – Project Contract Expenditure Deadline  
Local Streets and Roads Projects**

<b>Project #</b>	<b>Applicant County PPNO Project Description Reason for Project Delay</b>	<b>Extension Amount  <i>Construction Only</i></b>	<b>Award Date Resolution Number Number of Months Requested Extended Deadline CT Recommendation</b>
1	City of El Paso De Robles San Luis Obispo County PPNO 05-1978 South River Road Bike and Pedestrian Path project	\$355,000	05/15/2012 FP-11-23 20 Months 01/31/2017 Support
<p>The City of El Paso De Robles (City) is requesting a time extension to the construction completion phase of the project. The City is unable to complete the project by the deadline of May 15, 2015 due to unforeseen delays in complying with plant mitigation monitoring required by the California Department of Fish &amp; Game.</p> <p>The Commission allocated the funds in December 2011, and the City awarded construction on May 15, 2012. In September 2012, the City issued a Notice to Proceed to the plant-mitigation contractor, allowing the contractor to take cuttings from the site and place at a local nursery to propagate and to insure viability once planted. The project construction activities were completed on April 4, 2013, except for plant mitigation.</p> <p>The actual planting on-site could not occur until the first rains of the season in November 2013. Then, in January 2014, the three-year monitoring period of the plants began and will conclude in January 2017. Therefore, the City is requesting a 20-month time extension to the period of project completion from May 15, 2015 to January 31, 2017.</p>			