

Memorandum

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: January 20-21, 2016

Reference No.: 2.8b.(2)
Action Item

From: NORMA ORTEGA
Chief Financial Officer

Prepared by: Rihui Zhang, Chief
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD FOR ACTIVE
TRANSPORTATION PROGRAM PROJECTS, PER ATP GUIDELINES
WAIVER 16-02**

RECOMMENDATION:

The California Department of Transportation recommends the California Transportation Commission (Commission) recommends the California Transportation Commission to consider the time extension requests for the Active Transportation Program (ATP) projects listed on the attached document for the time period shown.

ISSUE:

The Commission allocated \$883,000 for the construction of two ATP projects identified on the attachment. The responsible agencies have been unable to award the contract within six months of allocation. The attachment describes the details of the project and the explanation for the delays. The respective agencies request extensions, and the planning agencies concurs.

BACKGROUND:

Current ATP Guidelines, Resolution G-14-05, stipulate that the agency implementing a project request a time extension if the project will not be awarded within six months of the allocation. The Commission may approve waivers to the timely use of funds deadline one time only for up to 12 months.

Attachment

Time Extension/Waiver – Project Contract Award Deadline
 Active Transportation Program

Project #	Applicant County PPNO Project Description Reason for Project Delay	Extension Amount <i>Construction Only</i>	Allocation Date Resolution Number Number of Months Requested Extended Deadline CT Recommendation
1	City of Huntington Park Los Angeles County PPNO: 07-4936 Randolph Street Shared Use Bike/ Rails to Trails Project Study	\$400,000	06/25/2015 FATP-1415-08 6 Months 06/30/2016 Neutral
<p>The City of Huntington Park (City) is requesting a six-month extension to the period of contract award for the construction phase of the Randolph Street Shared Use Bike/Rails to Trails Project Study. The City experienced a delay due to the multi-agency coordination required.</p> <p>The project includes a study to evaluate the development of a bicycle facility that spans multiple jurisdictions. The City requires a coordinated effort with the cities of Bell, Maywood, and unincorporated Los Angeles County. The City, in its original application, miscalculated the time required for completing the study. The City plans to use a consultant to perform the study and thus requires a Request for Proposal approved by all parties. Therefore, the City is requesting a six-month extension to June 30, 2016 to award the project in a coordinated manner that incorporates all the communities involved.</p>			
2	City of Imperial Beach San Diego County PPNO: 11-1154 Elm Avenue Traffic, Pedestrian and Cycling Safety and Mobility Improvement Project	\$483,000	08/27/2015 FATP-1516-01 6 Months 08/31/2016 Neutral
<p>The City of Imperial Beach (City) is requesting a six-month extension to the period of contract award for the construction phase of the Elm Avenue Traffic, Pedestrian and Cycling Safety and Mobility Improvement project. The City experienced a delay during the Right of Way phase of the project.</p> <p>The project requires the relocation of underground gas, electrical and telecommunication utilities owned by San Diego Gas and Electric and American Telephone & Telegraph. Unfortunately, the utility companies have not provided responses to inquiries for relocation dates. The City plans to hold meetings with the utility companies within the next month to finalize these dates. The City anticipates utility relocation to be completed in early Spring 2016. The City plans to advertise in June 2016 and award the project in August 2016. Therefore, the City is requesting a six-month extension from February 29, 2016 to August 31, 2016.</p>			